

**WORK EXPERIENCE
REGISTERED APPRAISER TRAINEE**

MONTHLY REPORT FORM –PAGE 1

NAME: _____
(LEASE PRINT)

DATE: _____
MONTH/YEAR

HOURS FOR MONTH: _____

I hereby certify that I personally instructed and trained the trainee listed on this form on the dates and for the hours listed, and that I personally reviewed and approved the appraisal report(s) involved with each of the properties listed:

Supervisor Signature: _____ **NAME PRINTED:** _____ **Date:** _____

Trainee Signature: _____ **NAME PRINTED:** _____ **Date:** _____

Please use the following coding in completing the work experience log.

CATEGORIES		DEFINITIONS
FSA	Fee and Staff Appraisal	An applicant for the certified residential exam must demonstrate some major residential work. <u>Major residential work experience generally includes:</u> <ul style="list-style-type: none">• Appraisals of residential property over \$1 million;• Appraisals of one to four unit residential properties over \$250,000; OR• Appraisals of complex residential property.
REV	Review Appraisal	
CNSL	Real Estate Counseling	<u>Complex residential property means:</u> <ul style="list-style-type: none">• A residential property of one to 4 units exhibiting characteristics, determined by the board, that are not typical of the property type or marketplace, including, but not limited to:<ul style="list-style-type: none">○ Unusual forms of ownership, such as partial interests;○ Property interests other than fee simple, such as those encumbered by easements, life estates or elaborate lease terms;○ Unstable market conditions;○ Changing patterns of land use when issues of compatibility, zoning and highest and best use are significant factors;○ Environmentally contaminated properties; AND○ Physical characteristics, such as lot size, topography and building type, that are unusual.
ASSIST	Assistance in Preparation of Appraisals	
AD VAL	Ad Valorem Tax Appraisal	
APR	Appraisal Analysis	
ANL	Feasibility Analysis	
FEAS	Highest and Best Use Analysis	
ANL	Real estate valuation experience or real estate broker, but only to the extent that the experience is directly related to the actual performance or professional review of real estate appraisals.	
HBU		
ANL		
RE VAL		
ASSESS	Setting forth of opinions of value of real property for tax purposes as an employee of a county assessor's office or board of equalization. (Mass appraisals are not acceptable. Each appraisal must be listed separately for credit.)	

NAME: _____
(LEASE PRINT

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Date	Total hours To Complete (No Travel)	File #	Location of Property & Client Name	Residential, Multi-Family, Major Residential or Commercial	Experience Category